



2023 GRANT MANAGEMENT SEMINAR

PDG Nathan Triplett
District Rotary Foundation Committee Chair, District 6360

PURPOSE

- Satisfy The Rotary Foundation (TRF) **annual** qualification requirement.
- Understand how to manage a Rotary grant.
- Learn TRF stewardship expectations.
- Prepare Rotary clubs to implement the Club Memorandum of Understanding and the District 6360 Addendum.



TRF QUALIFICATION

TRF QUALIFICATION REQUIREMENTS

- **Two** Rotary club members must complete the Grant Management Seminar (GMS).
- Submit a signed Memorandum of Understanding and District 6360 Addendum.
- Be current on all dues and grant reporting.



TERMS OF TRF QUALIFICATION

- TRF qualification is valid for one year.
- Recipient club is responsible for grant funds.
- Conflicts of interest must be disclosed.
- Clubs must cooperate with all TRF site visits, reviews, and audits.
- Recipient clubs must implement the club MOU and District 6360 Addendum.
- Recipient club must appoint at least one club member to implement, manage, and maintain TRF qualification.
- Recipient must submit a written financial management plan.

CLUB MEMORANDUM OF UNDERSTANDING

CLUB QUALIFICATION MEMORANDUM OF UNDERSTANDING

THE ROTARY FOUNDATION

1. Club Qualification
2. Club Officer Responsibilities
3. Financial Management Plan
4. Bank Account Requirements
5. Report on Use of Grant Funds
6. Document Retention
7. Reporting Misuse of Grant Funds

1. Club Qualification

To participate in Rotary Foundation global and packaged grants, the club must agree to implement the financial and stewardship requirements in this memorandum of understanding (MOU) provided by The Rotary Foundation (TRF) and to send at least one club member to the district's grant management seminar each year. The district may also establish additional requirements for club qualification and/or require its clubs to be qualified in order to participate in Rotary Foundation district grants. By completing these requirements, the club becomes qualified and eligible to participate in the TRF grant program.

- A. Upon successful completion of the qualification requirements, the club will be qualified for one Rotary year.
- B. To maintain qualified status, the club must comply with this MOU, any additional district requirements, and all applicable TRF policies.
- C. The club is responsible for the use of funds for club-sponsored grants, regardless of who controls the funds.
- D. Qualification may be suspended or revoked for misuse or mismanagement of grant funds involving, but not limited to: fraud; forgery; membership falsification; gross negligence; endangerment of health, welfare, or safety of beneficiaries; ineligible contributions; use of funds for personal gain; undisclosed conflicts of interest; monopolization of grant funds by individuals; report falsification; overpricing; acceptance of payments from beneficiaries; illegal activities; use of grant funds for ineligible purposes.
- E. The club must cooperate with any financial, grant, or operational audits.

2. Club Officer Responsibilities

The club officers hold primary responsibility for club qualification and the proper implementation of TRF grants.

Club officer responsibilities include:

- A. Appointing at least one club member to implement, manage, and maintain club qualification
- B. Ensuring that all TRF grants adhere to stewardship measures and proper grant management practices
- C. Ensuring that all individuals involved in a grant conduct their activities in a way that avoids any actual or perceived conflict of interest

DISTRICT 6360 ADDENDUM

2019-2020 District 6360 Addendum Memorandum of Understanding

A. Terms of Qualification:

1. Clubs who want to participate in either District (Community) Grants or Global Grants must become qualified.
2. To become qualified, clubs must be:
 - * current on their Rotary International, District, and other dues;
 - * in compliance with grant reporting requirements, and all laws, including local laws specific to the District.
3. Clubs must establish and report an Annual Fund Giving Goal for the year in question.
4. It is strongly suggested that clubs applying for District (Community) Grants be financial supporters of The Rotary Foundation's Annual Program Fund. If necessary, the level of support may be a deciding factor in the awarding of District Grants.
5. Qualification of a club is for one year.

B. Club Leadership Responsibilities for Qualification:

1. The Club President-Elect (or a club-designated appointee), and either the Club TRF Committee Chair or the Club Grant Chair (or a club-designated appointee) must attend a Grants Management Seminar (i.e., minimum of two club members must attend), or receive other grant management training as instructed by the District 6360 District Rotary Foundation Committee.

C. Contribution of Funds:

1. Club agrees to match the grant monies received with a club contribution.
2. District Community Grant funds will be paid to the Club after the completion of the project and submission of the final report and all receipts.

D. Reporting on Use of Funds:

1. Global Grants: Club must submit reports as required by The Rotary Foundation.
2. District Community Grants: Club must submit an interim progress report on the use of grant monies by 12/31/19, and a final report within 30 days of completion or by 5/31/20, whichever comes first, including all receipts of expenditures. Clubs with projects completed prior to 12/31/19 may opt to submit only a final report.

2019-20 President: _____ Date: _____

2019-20 President-Elect: _____ Date: _____

Return signed MOU and Addendum to:
Nathan Triplett, District Rotary Foundation Committee Chair, by email:
ntriplett@gmail.com

OUR DRFC TEAM CAN HELP YOU

- Let us know if you are thinking of applying for a grant.
- We can work with you from concept through the Final Report.
- We want your club to be successful!



GLOBAL GRANT OR DISTRICT GRANT?

GLOBAL GRANTS

- Large, international projects.
- \$30,000 = minimum Global Grant budget.
- Sustainable, measureable outcomes.
- No application deadline.
- Apply online at [Rotary.org](https://rotary.org) via the Grant Application Tool.
- Must align with at least one of the Areas of Focus.
- Must address an important need identified by the community.
- Must strengthen the community's capacity to address its own needs.

TRF's Areas of Focus

- Peacebuilding and conflict prevention
- Disease prevention and treatment
- Water, sanitation, and hygiene
- Maternal and child health
- Basic education and literacy
- Community economic development
- Environment



DISTRICT GRANTS

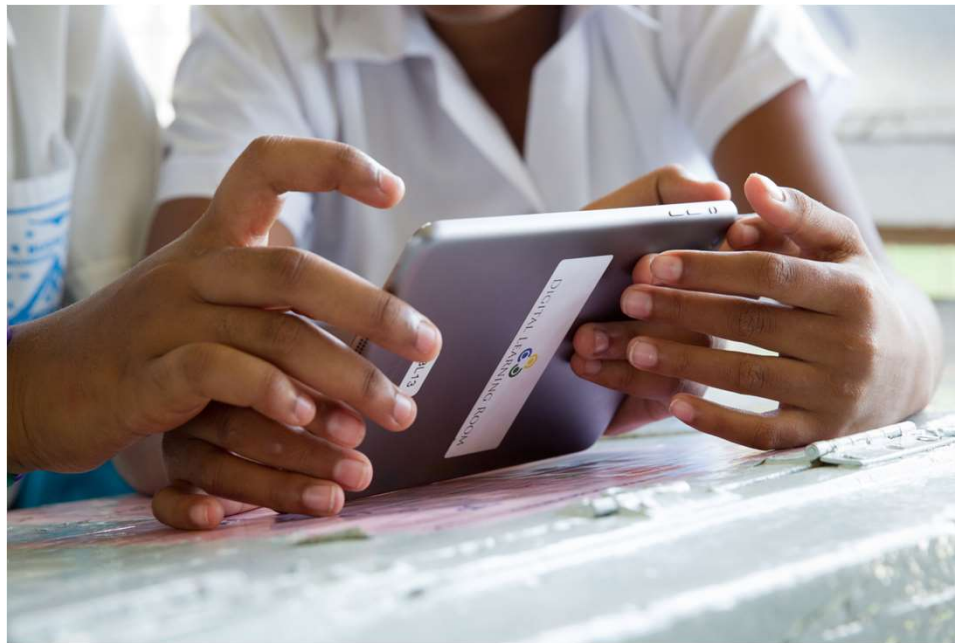
- Small-scale, short-term projects.
- Single block grant awarded to the District annually.
- Project may be in your community or a community abroad.
- **Active Rotarian participation.**
- Activities align with TRF's Mission Statement

To enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

- Open to all qualified clubs.
- In District 6360, clubs must match the amount received as a District Grant.
- Typical grants will be \leq \$3,500.

DISTRICT GRANTS

- Grant funds will be distributed after the project is completed and all reporting has been reviewed and accepted.
- Apply online through the District's DACdb.
- Application deadline: **May 31, 2023**



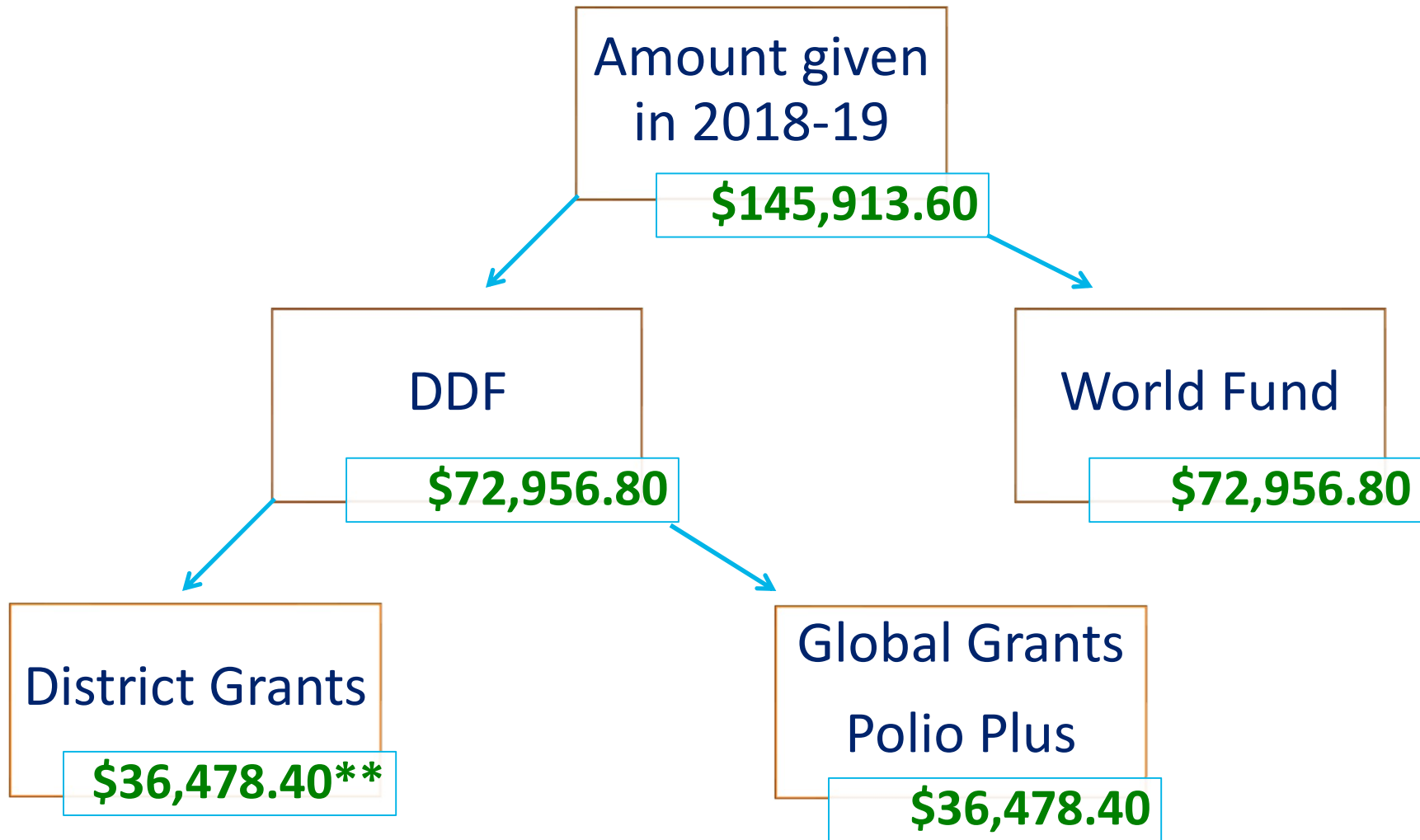
WHERE DOES THE MONEY COME FROM?

GIVING = GRANT FUNDS

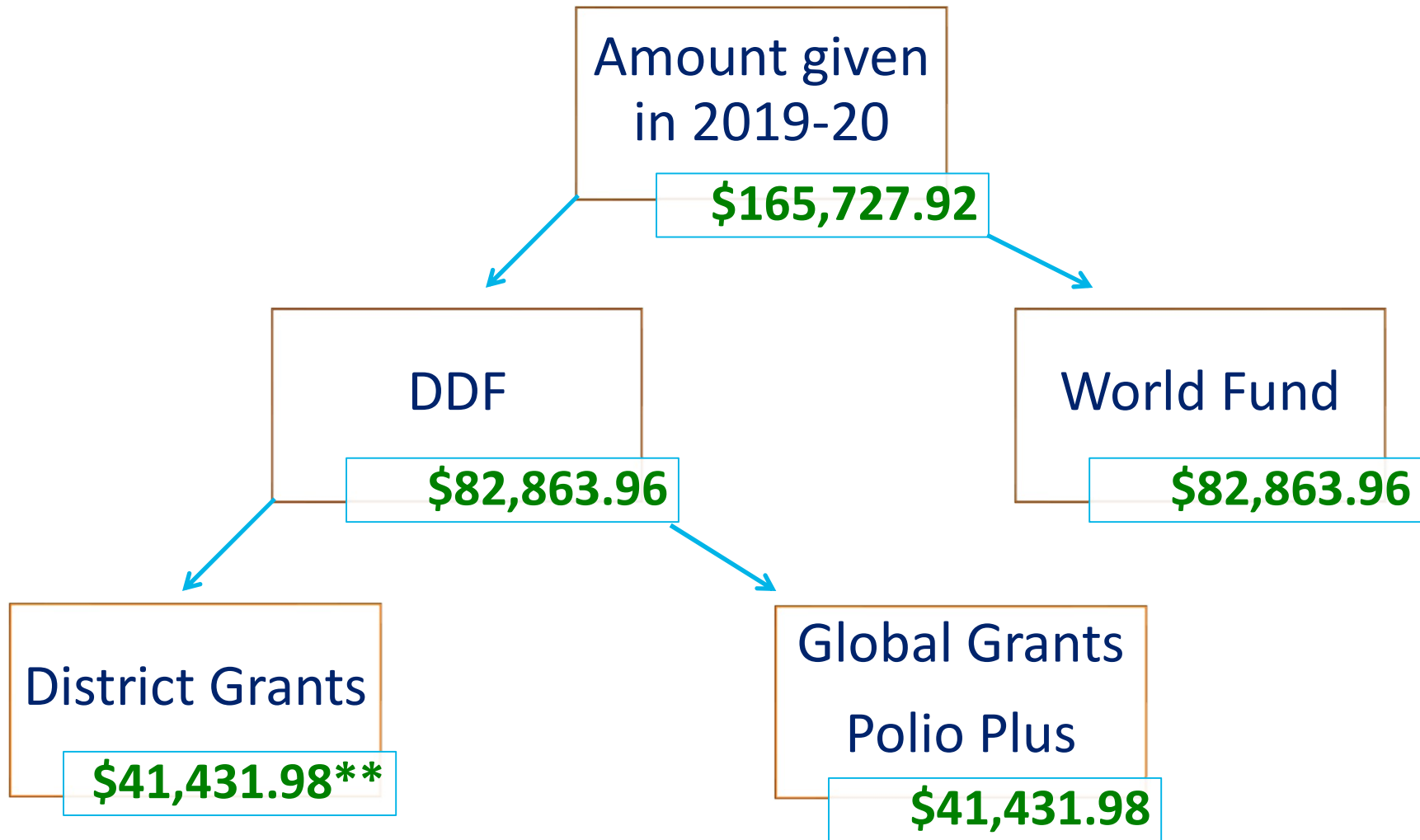
- Money contributed to TRF's Annual Fund from Rotarians in our District is invested for three years.
- Interest earned on invested funds supports TRF operations.
- After three years, donated funds are put to work!
- Grant funds available for our District are a direct result of Annual Fund contributions from three years ago.



DISTRICT 6360 SHARE FUNDS FOR 2021-2022



DISTRICT 6360 SHARE FUNDS FOR 2022-2023



FUNDING GLOBAL GRANTS

GLOBAL GRANT RESOURCES



GLOBAL GRANT FINANCING

- Minimum budget for a Global Grant is \$30,000.
- The District **may** match club contributions up to 100% with DDF.
- District Designated Funds (DDF) are matched 80% by the World Fund.
- Cash contributions from Rotarians, clubs, and others are no longer matched by the World Fund.

Global Grant Funding Example:

Contributions from various Rotary clubs	\$12,000
DDF match (\$1:\$1)	\$12,000
World Fund match of DDF (\$1:\$0.80)	\$9,600
Total Global Grant Budget:	\$33,600

GLOBAL GRANT FINANCING GUIDELINES

- A minimum of 15% of all grant contributions must come from outside the project country.
- Funds cannot be raised from beneficiaries or cooperating organization in exchange for receiving a Global Grant.
- Funds cannot come from other Rotary grant projects.
- Contributions should always be credited to the individual donors who gave the funds.



GLOBAL GRANT RESOURCES

Proposed Financing

GG application #

Country:

Please list all financing and indicate Cash or District Designated Fund (DDF) amounts.

Host Rotary Clubs/Districts	US\$ Cash Direct to Project	US\$ Cash to TRF + 5%		US\$ DDF
		Cash to TRF	5%	
Rotary Club of ABC		\$ 5,000	\$ 250	
Rotary Club of DEF	\$ 5,000	\$ -	\$ -	
District 1234		\$ -	\$ -	\$ 500
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
		\$ -	\$ -	
Total Host Contributions				
International Rotary Clubs/Districts	US\$ Cash Direct to Project	US\$ Cash to TRF + 5%		US\$ DDF
		Cash to TRF	5%	
Rotary Club of XYZ		\$ 10,000	\$ 500	
District 5678		\$ -	\$ -	\$ 5,000
		\$ -	\$ -	
		\$ -	\$ -	
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		\$ -	\$ -	
Total International Contributions				
Total Contributions	\$ 5,000	\$ 15,000	\$ -	\$ 5,500
Total 5% for cash sent to TRF			\$ 750	
World Fund match (50% Cash, 100% DDF)	2,500	7,500		\$ 5,500
Total Global Grant Funding				
Funding from other sources***				
Total Project Funding (must be equal to budget)				
Total cash to TRF + 5%		\$ 15,750		

Ensure that all figures are whole numbers

* Contributions from the international partner must be a minimum of 30%.

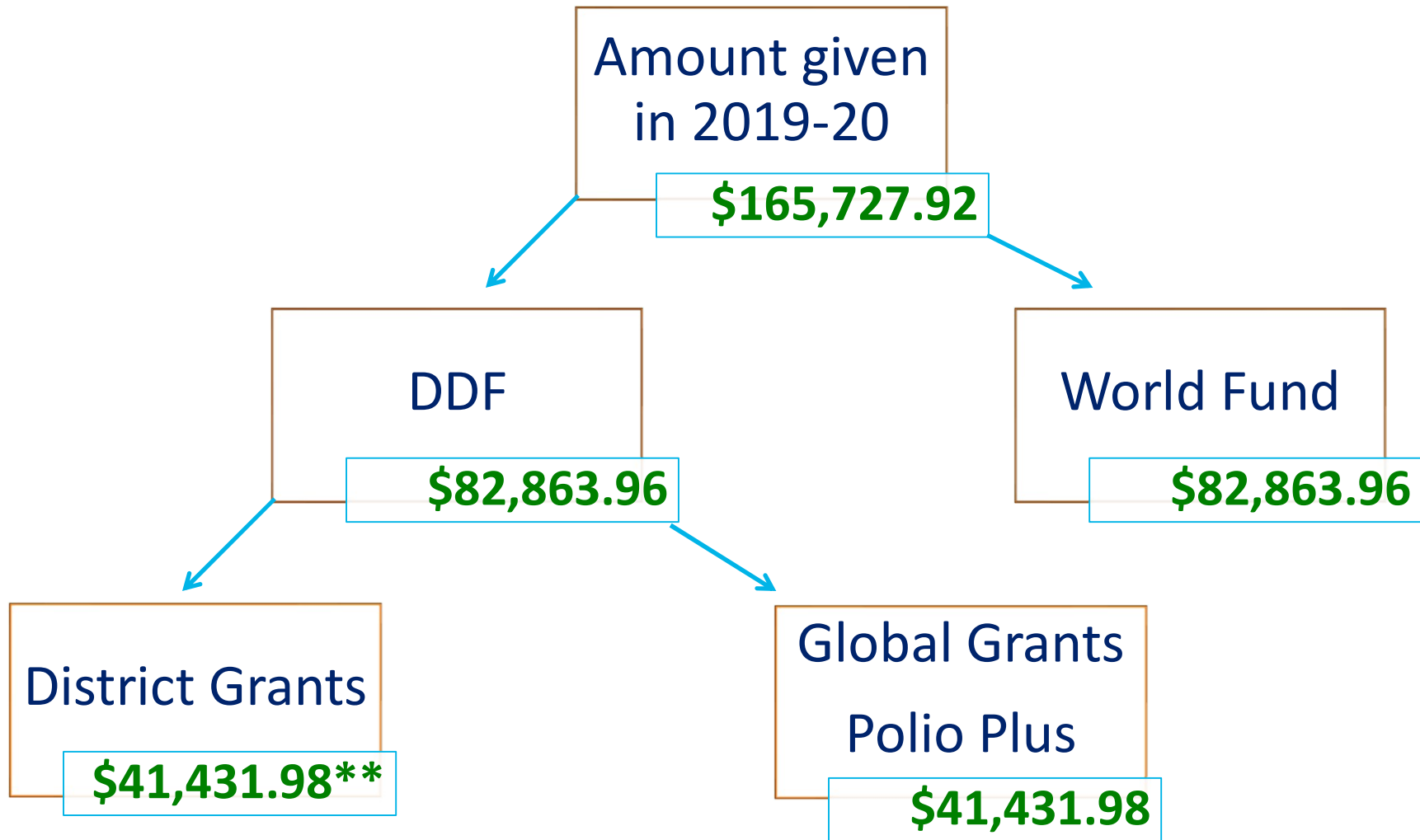
** Minimum World Fund match is \$15,000. Maximum World Fund match is \$200,000.

*** Please identify the source(s) of other funding. Note that outside funding added here is not matched by TRF. The Foundation will match non-Rotarian contributions provided they do not come from a cooperating organization or a beneficiary of the project. Contributions eligible for a match should be added in the section above.



FUNDING DISTRICT GRANTS

DISTRICT 6360 SHARE FUNDS FOR 2022-2023



DISTRICT GRANT FINANCING

- There is no World Fund match for District Grants.
- District applies for a block grant from TRF for up to 50% of annual DDF allocation.
- District grant applications are accepted annually online via DACdb with a May 31 application deadline.
- Once block grant funds are received, District distributes funds to clubs for projects.
- Clubs are required by the District 6360 Addendum to match (\$1:\$1) District Grant funds received.



GRANT REPORTING

GRANT REPORTING REQUIREMENTS

- Reporting is a requirement and a key component of proper stewardship and grant management.
- Reporting verifies that grants were managed properly and implemented in accordance with all TRF grant terms and conditions.
- If a club has already completed an evaluation of the project and maintained records in accordance with the club Memorandum of Understanding and Addendum, **reporting is simple.**
- Reporting encourages future TRF giving, because donors are confident that their funds have been used as intended.
- Reporting allows your club to demonstrate to current and future donors its effectiveness and the impact of its grants.

GLOBAL GRANT REPORTS

Your Global Grant report should include:

- Evaluation of project goals.
- Type of activity completed.
- How partners were involved.
- How Areas of Focus goals were met.
- How grant funds were spent.
- Number of beneficiaries and how they benefited from the project.

Timeline for reporting:

- Progress reports within 12 months of first payment.
- Every 12 months through the term of the grant.
- Final Report within two months of completion.

DISTRICT GRANT REPORTS

Your District Grant report should include:

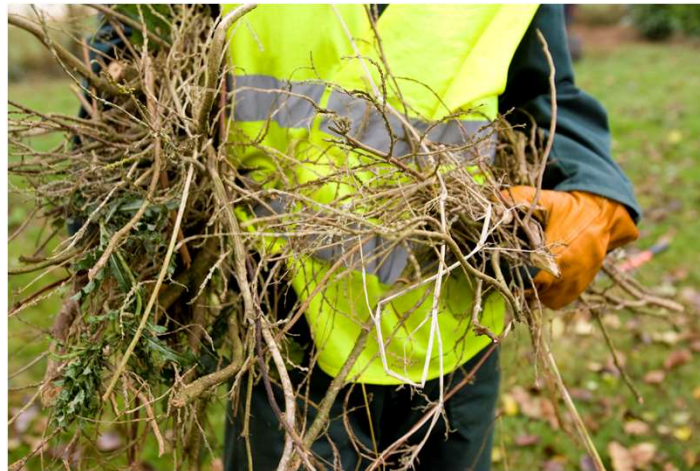
- Evaluation of project goals.
- Details of Rotarian involvement.
- How partners were involved.
- District 6360 Financial Summary Report and receipts.
- Number of beneficiaries and how they benefited from the project.
- Copy of bank statement showing grant funds deposit.
- Photos!



DISTRICT GRANT REPORTS

Timeline for reporting:

- Interim Report due by 12/15/2023.
- Projects completed prior to 12/15/2023 need only submit a Final Report.
- Final Report due within 30 days of project completion or by 5/15/2024.
- Final Report must include all project receipts and bank statement showing grant funds deposit.
- Interim and Final Reports for District Grants are completed on DACdb.



GRANT STEWARDSHIP

GRANT STEWARDSHIP

Stewardship is the responsible management and oversight of grant funds, including:

- Reporting any irregularities.
- Rotarian supervision.
- Financial records review.
- Oversight of grant funds.
- Timely submission of reports.

Remember: A Rotary club's level of oversight, transparency, and accountability in managing grant funds affects donors' confidence in giving to TRF and working with that club on future projects.

FINANCIAL MANAGEMENT PLAN

- Financial Management Plan is required by the TRF Memorandum of Understanding and must be submitted during club qualification.
- Financial Management Plan details how bank accounts are established and handled.
- Financial Management Plan outlines how funds are distributed.
- A sample club Financial Management Plan is available on the District 6360 website.
- All grant expenditures should be made using a traceable method such as a check or a bank card.
- Keep a detailed ledger of all transactions.

DOCUMENT RETENTION

- Retain all grant-related documents for a minimum of **five years**.
- Provide access to all club members to grant-related documents for transparency.
- Keep documents in a binder or file system or scan documents and save them to a shared network.



CONFLICT OF INTEREST

CONFLICT OF INTEREST

What is a conflict of interest?

- Exists when a Rotarian benefits financially or personally from a grant.
- The benefit can be direct to a Rotarian or indirect to an associate of a Rotarian.

How to handle conflicts of interest?

- Rotarians must disclose any conflict of interest on the grant application.
- If you're not sure whether a particular situation is a conflict of interest, contact District 6360's Stewardship Subcommittee Chair, Mark Christensen.
- An actual or perceived conflict of interest does not necessarily disqualify a Rotarian from participation in the grant.

CONFLICT OF INTEREST

Why avoid conflict on interest?

- Rotarians have a reputation for professional integrity.
- Addressing and preventing conflict of interest helps preserve this reputation for the club, District, and TRF.
- Disclosing any direct or indirect association with a grant-funded project helps ensure fairness and transparency in the use of TRF funds.

Examples of Conflict of Interest:

- Receiving grant funds for being a project manager.
- Receiving grant funds as a vendor for the project.
- Receiving a promotion.
- Getting business referrals.
- Gaining publicity.
- Improved social standing.

APPLYING FOR GLOBAL GRANTS

APPLYING FOR GLOBAL GRANTS

- Online application process via Rotary.org.
- No application deadline.
- District confirms club qualification.
- Projects must be sustainable.
- Projects must involved clubs in two districts in two countries.
- Minimum project budget of \$30,000
- Must meet goals of one or more TRF Areas of Focus.

APPLYING FOR GLOBAL GRANTS



[MY ROTARY](#)

[CLUB FINDER](#)

[SEARCH](#)

[JOIN](#)

[DONATE](#)

[About Rotary](#)

[Get Involved](#)

[Our Causes](#)

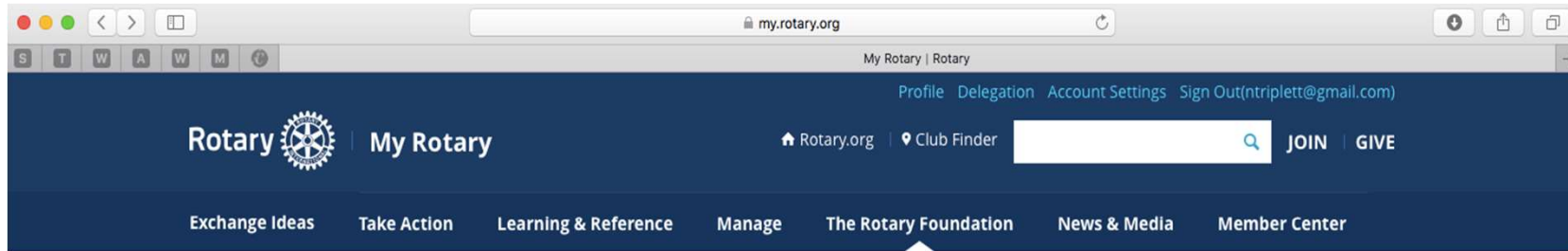
[Our Programs](#)


[News & Features](#)

[For Members](#)



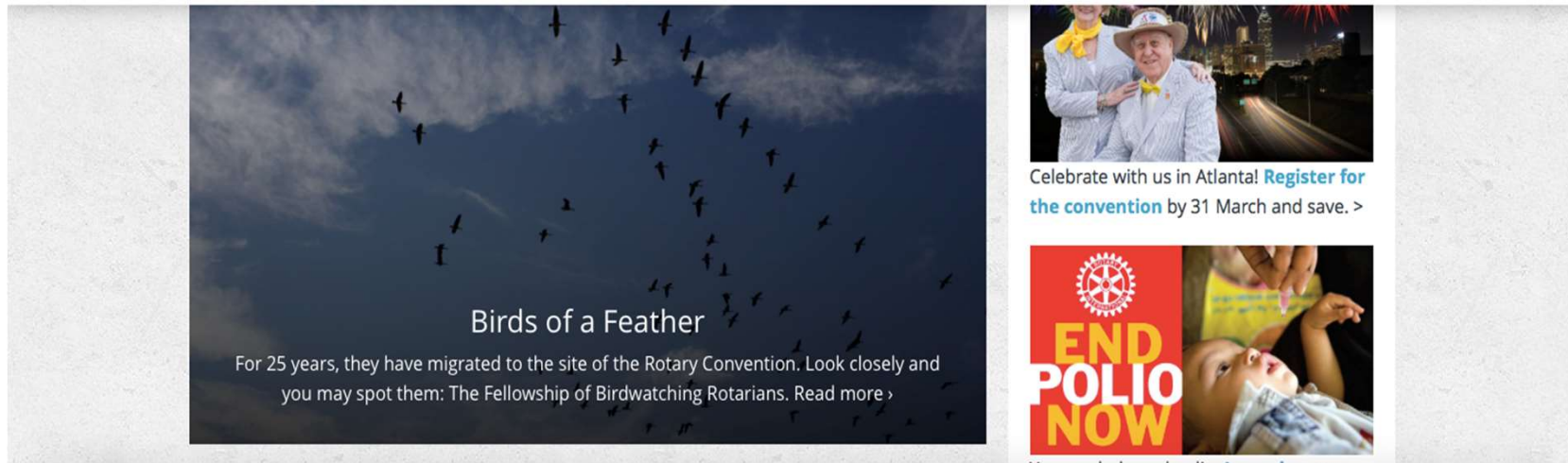
APPLYING FOR GLOBAL GRANTS



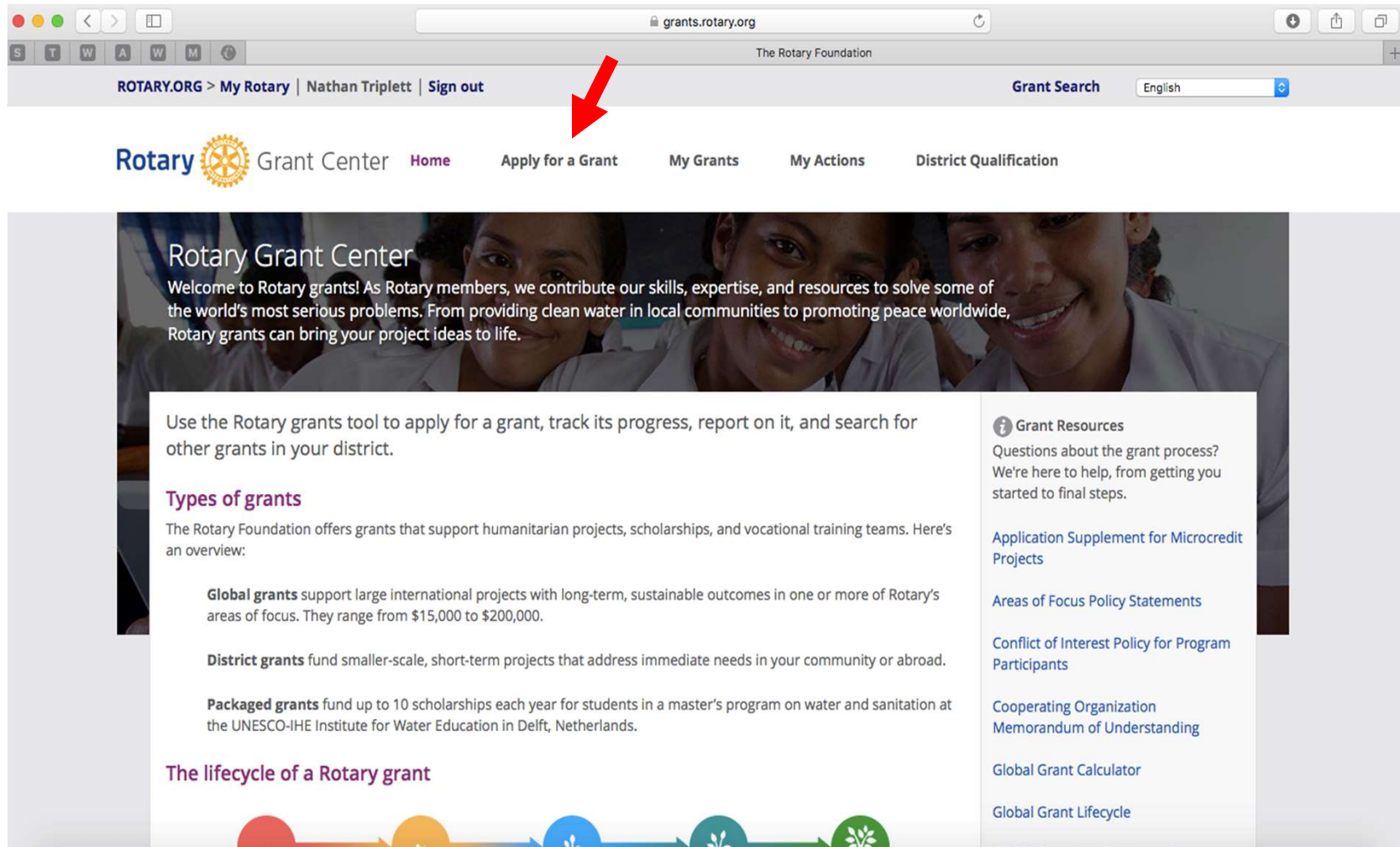
- Apply for Grants**
- District Grants
- Global Grants
-  Grant Application Tool

- Give**
- [Ways to Give](#)
- Planned Giving
- Donor Recognition

- About**
- Foundation Centennial
- Foundation Reports
- History



APPLYING FOR GLOBAL GRANTS



The screenshot shows a web browser window at grants.rotary.org. The user is logged in as Nathan Triplett. The navigation menu includes: Home, **Apply for a Grant** (highlighted with a red arrow), My Grants, My Actions, and District Qualification. The main content area features a 'Rotary Grant Center' header with a welcome message and a list of 'Types of grants' (Global, District, and Packaged grants). A 'Grant Resources' sidebar on the right lists various helpful links.

Rotary Grant Center
Welcome to Rotary grants! As Rotary members, we contribute our skills, expertise, and resources to solve some of the world's most serious problems. From providing clean water in local communities to promoting peace worldwide, Rotary grants can bring your project ideas to life.

Use the Rotary grants tool to apply for a grant, track its progress, report on it, and search for other grants in your district.

Types of grants
The Rotary Foundation offers grants that support humanitarian projects, scholarships, and vocational training teams. Here's an overview:

- Global grants** support large international projects with long-term, sustainable outcomes in one or more of Rotary's areas of focus. They range from \$15,000 to \$200,000.
- District grants** fund smaller-scale, short-term projects that address immediate needs in your community or abroad.
- Packaged grants** fund up to 10 scholarships each year for students in a master's program on water and sanitation at the UNESCO-IHE Institute for Water Education in Delft, Netherlands.

The lifecycle of a Rotary grant

Grant Resources
Questions about the grant process? We're here to help, from getting you started to final steps.

- [Application Supplement for Microcredit Projects](#)
- [Areas of Focus Policy Statements](#)
- [Conflict of Interest Policy for Program Participants](#)
- [Cooperating Organization Memorandum of Understanding](#)
- [Global Grant Calculator](#)
- [Global Grant Lifecycle](#)

APPLYING FOR GLOBAL GRANTS

The screenshot shows a web browser window at grants.rotary.org. The user is logged in as Nathan Triplett. The page title is "Rotary Grants | Apply for a Grant". The district number is 6360 and the status is "Qualified".

Apply for a Grant

The Rotary Foundation offers grants that support humanitarian projects, scholarships, and vocational training teams.

Apply Now

Begin the grant application only after your club or district and partners have finalized the project plan and you've contacted your district about your project's need for funding. Answer every question clearly and concisely. Your regional grants officer will work with you to make any changes your application needs in order to meet grant criteria.

Choose the type of grant you're applying for:

[Let's begin!](#)

Global Grants
Global grants fund large international humanitarian projects, scholarships, and vocational training teams that have

Grant Resources

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- [Cooperating Organization Memorandum of Understanding](#)
- [Global Grant Calculator](#)
- [Global Grant Lifecycle](#)
- [Global Grant Monitoring and Evaluation Plan Supplement](#)
- [Global Grant Scholarship Supplement](#)

APPLYING FOR GLOBAL GRANTS

The screenshot shows a web browser window at grants.rotary.org. The user is logged in as Nathan Triplett. The page title is 'Global Grant Application' for the project 'Teach a Man to Fish'. The application status is 'Submitted'. The user's district number is 6360 and they are 'Qualified'. The application form is at 'Step 1: Basic Information'. The project name is 'Teach a Man to Fish'. The project type is 'A humanitarian project'. The application was submitted on 18/01/2017. The last activity was on 20/02/2017. There is a 'Print application (PDF)' button and a 'Grant Resources' section with a help icon.

Rotary Grants | Apply for a Grant District Number: 6360 District Status: ✔ Qualified

Global Grant Application

Teach a Man to Fish

All fields are required unless noted as "optional".

Step 1: Basic Information

Enter some basic information, and then we'll give your application a number.

What's the name of your project?

Teach a Man to Fish 81/100 characters

What type of project are you planning?
Check all that apply. This will tell us what else we need to ask you. ?

- A humanitarian project**
Address community needs and produce sustainable, measurable outcomes
- Vocational training**
Build skills within a community by supporting a team of professionals that will travel abroad to train or learn from

GRANT INFORMATION

GRANT NUMBER
GG1642414

GRANT STATUS
Submitted

LAST ACTIVITY
20/02/2017

SUBMITTED ON
18/01/2017

Print application (PDF)

Grant Resources
Questions about the grant process? We're here to help, from getting you started to final steps.

APPLYING FOR GLOBAL GRANTS

grants.rotary.org

The Rotary Foundation

Global Grant Application

Teach a Man to Fish

All fields are required unless noted as "optional".

Step 1: Basic Information ✓

Step 2: Committee Members ✓

Who will serve on the grant's Host committee? ⓘ

Name	Club	District	Role
Barbara Vasquez	San Juan del Sur	4240	Secondary Contact
Beverly Campbell	San Juan del Sur	4240	Secondary Contact

Who will serve on the grant's International committee? ⓘ

Name	Club	District	Role
Jenn Dubey	Lansing	6360	Secondary Contact International
Michelle Reynaert	Lansing	6360	Secondary Contact International

Do any of these committee members have potential conflicts of interest? ⓘ

No Yes

GRANT INFORMATION

GRANT NUMBER
GG1642414

GRANT STATUS
Submitted

LAST ACTIVITY
20/02/2017

SUBMITTED ON
18/01/2017

Print application (PDF)

Grant Resources
Questions about the grant process? We're here to help, from getting you started to final steps.

[Application Supplement for Microcredit Projects](#)

[Areas of Focus Policy Statements](#)

[Conflict of Interest Policy for Program Participants](#)

[Cooperating Organization Memorandum of Understanding](#)

APPLYING FOR GLOBAL GRANTS

Global Grant Application

Teach a Man to Fish

All fields are required unless noted as "optional".

Step 1: Basic Information ✓

Step 2: Committee Members ✓

Step 3: Project Overview ✓

Step 4: Areas of Focus ✓

Step 5: Measuring Success ✓

Step 6: Location and Dates ✓

Step 7: Participants ✓

Step 8: Budget ✓

Step 9: Funding ✓

Step 10: Sustainability ✓

APPLYING FOR GLOBAL GRANTS

Finalize & Submit

Step 11: Review and Lock

Step 12: Authorizations

ALL AUTHORIZATIONS & LEGAL AGREEMENTS SUMMARY

Primary contact authorizations

Name	Club	District	Status	
Mark Campbell	San Juan del Sur	4240	Authorized	Authorized on 03/01/2017
Lisa Smith	Lansing	6360	Authorized	Authorized on 03/01/2017

District Rotary Foundation chair authorization

Name	Club	District	Status	
Allen Sellers	Panamá Nordeste	4240	Authorized	Authorized on 18/01/2017
Nathan Triplett	East Lansing	6360	Authorized	Authorized on 30/12/2016

DDF authorization

Name	Club	District	Status
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GLOBAL GRANT RESOURCES



ENGLISH (EN)

GLOBAL GRANT APPLICATION TEMPLATE

The following pages outline the questions you will be asked on the online global grant application. You can use this document for planning purposes. Find the actual grant application at www.rotary.org/grants.

Step 1: Basic information

What's the name of your project?

What type of project are you planning? (humanitarian project, vocational training, scholarship)

All global grants support activities within Rotary's areas of focus.

Select the primary host and international contacts for this project.

The primary host contact lives in the country where the project, training, or study will take place. The primary international contact lives in another country. Both contacts will be responsible for all grant-related correspondence and reporting to The Rotary Foundation.

Step 2: Committee members

The committee will include at least three members from the host sponsor and three members from the international sponsor.

Who will serve on the grant's host committee?

Who will serve on the grant's international committee?

Do any of these committee members have potential conflicts of interest? If so, please briefly explain.

A conflict of interest is a relationship through which an individual involved in a program grant or award causes benefit for such individual or such individual's family, acquaintances, business interests, or an organization in which such individual is a trustee, director, or officer.

APPLYING FOR DISTRICT GRANTS

APPLYING FOR DISTRICT GRANTS

- Club must be qualified to apply.
- Funded project must align with TRF Mission Statement and identify a humanitarian purpose.
- Club must match District Grant funds requested.
- Typical grant will be \leq \$3,500.
- Grant funds are distributed after the Final Report is completed.
- Application deadline: **May 31, 2023.**



DISTRICT GRANT TIMELINE FOR 2022-2023

May 31, 2023	District Grant Applications deadline
June 1 - 12	Review of District Grant applications by Grants Subcommittee and compilation of score sheets
June 13	Grants Subcommittee meets to develop Spending Plan
June 22	District's Spending Plan submitted to TRF
July 30	Approval received from TRF (hopefully!)
July 30	Clubs notified of final approval of grant funding
Aug 1	Clubs begin work on projects
May 15, 2024	Projects must be completed

IMPORTANT: No project expenditures can be made nor project activities commenced until TRF approval is received!

APPLYING FOR DISTRICT GRANTS



DAC db Home Find My DATA My CLUB **DISTRICT** Support Admin Setup Rotary District 6360 - Lansing Triplet, Nathan Andrew

DASHBOARD NAVIGATION

- Zone
 - Zone Statistics
- District
 - District Home Page
 - District Dashboard
 - District Statistics
- Club
 - Club Home Page
 - Club Dashboard
 - Club Statistics
- DACdb Updates
 - Users Conference 2019
 - DACdb Messages
 - New Interface Video
- Setup
 - Setup
- My CLUB Shortcuts

Club and District Home Page
stories as of: 05/19/2021

District Headlines

Save the Date	December 27, 2021	District District Conference 2021 Great Success!	June 27, 2021
<p>Save the Date!! District Conference May 20-21, 2022</p> <p>Be sure to save the date for the 2022 District Conference, to be held May 20-21 at the Crowne Plaza Hotel in Lansing. We will have great speakers and entertainment, and remember, District Governor Rita believes in keeping it FUN!!</p>		<p>The Rotary District 6360 Conference was a great success, and we thank those of you that were able to attend!! Matthew Anderson (photo, right) was our keynote speaker and was very inspiring! As CEO of Leadership Coaching for Success, Matthew spoke on Post Pandemic Leadership, How to Come out Stronger Than Ever.</p> <p>We also honored 32 Rotary Club Heroes. This year our Heroes received, in addition to their certificate, a special "Above & Beyond" pin, pictured below. Congratulations and thank you for your service to your Rotary Club and community!</p> <p>On a more somber note, we celebrated the</p>	

APPLYING FOR DISTRICT GRANTS

District Navigation: Members, Club Positions, District Comm Chairs, District Leadership, District Files, District Setup

Rotary District 6360 Functions:

Select a function. **Reposition** ICONs by dragging and dropping. **Remove/Add** ICONs using Configuration.
✔ = The top 6 functions will **appear on the DISTRICT Shortcuts menu** in the same order arranged here.

Clubs	PMail	District FILES (New)	Calendar	Find Member
PText	AREA	District Committees	District Grants	District Websites
District Sponsors	District Finance	Reports	District Newsletters	District ezStory

APPLYING FOR DISTRICT GRANTS

District Grants Overview: [2021-22]

District grants offer clubs and districts flexibility in carrying out activities supporting the Foundation Mission. Districts are encouraged to distribute these grant funds for relatively short-term activities, either local or international.

District grants fund smaller, short-term activities that address needs in both your local community and communities worldwide. Each district gets to choose which activities it will fund with these grants.

Districts can request up to 50 percent of their District Designated Fund (DDF) in one annual block grant. Districts are responsible for administering the activities undertaken with these funds. They may disperse these grant funds at their discretion for district- or club-sponsored activities. In addition:

- All activities funded with district grant funds must adhere to the eligibility requirements set forth in the terms and conditions for Rotary Foundation grants.
- Districts must be qualified by the Foundation to receive district grant funds.

[2021-22] Projects:
The following projects have been approved in District 6360:

Club(s)	Project	Area of Focus	Status	Total Project Budget
Cereal City Sunrise (Battle Creek) (*)	Weekend Food Pack	Maternal and Child Health	Interim Report Approved	\$2,000.00
Delta Township (Lansing-Waverly) (*)	Christmas Gifts for Children in Need	Maternal and Child Health	Interim Report Approved	\$4,000.00
Gull Lake Area (*)	Scholarship Program	Basic Education and Literacy	Interim Report Approved	\$4,000.00
Kalamazoo (*)	Children's Nature Playscape in Downtown Kalamazoo		Interim Report Approved	\$12,280.00

APPLYING FOR DISTRICT GRANTS

GRANT NAVIGATION

- Grant Overview
- Budget Overview
- Grant Dashboard
- District Grant View
- AREA Grant View
- Club Grants View
- Grant Secure Files
- Admin
- Form Configuration
- Audit Club Signatures
- Reports
- Help
- Setup
- Getting Started Videos
 - Grant 1 Video
 - Grant 2 Video

Club Lansing Grants [2021-22]

A summary is shown below of all grants submitted to the District from this Club.
When more than one club is working on together on a Grant, the sponsor club is designated (*) below.
Click on \$ below, to fund the Club grant. This will open a dialog where the Amount and Check No can be entered.

search..

[New Club Grant Request - Click Here to Create Grant](#)

[Apply Block Grant No](#) [Change OrgYear](#)

Action	Project Name	Proj No	Club	Status	Requested DDF	Approved DDF	Other Funding	Total Project Budget
No Grants found in 2021-22 OrgYear								

APPLYING FOR DISTRICT GRANTS

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www.directory-online.com/Rotary/SecLogin3.cfm?CFID=50799836&CFTOKEN=50892118

Rotary District 6360 ID | Logout
Welcome: Saltzgeber, John 6360-4

Home | CLUBS | My CLUB | My DATA | Committees | PMail | Calendar | NC | DUES | Finance | Reports | Speakers | **Grants** | Club PAGES | Files | ATTND | AREA | Help

GRANT NAVIGATION

- Grant Overview
- Budget Overview
- Grant Dashboard
- District Grants
- Club Grants
- Grant Secure Files
- Admin
- Help

Grant Details [2017-18] ID=0

Grant Status: **New Grant Request** (0)
Fill out the Grant information shown below. Click "Save" when you are ready. After saving the initial Grant, the system will assign the RI Project No (GrantID), and will enable the Budget and Document Tabs to allow more detailed Budget information and project file data to be entered or uploaded.

Save

Details | **Contacts** | **Application**

Complete the basic Grant information form below. All the fields on this page must be entered to save the initial Grant application. Once the Grant is saved, the Budget and Document tabs will appear.

* Project Name:

* Project Priority: Medium

* Project Org Year: 0 **2017-18** OrgYear can be changed by District (if needed)

* Round:

* City:

* State:

* Country:

* Budget:

* Requested Funding:

Target Completion Date: Target completion date for this project.

Area of Focus:
Project's area of focus (optional) -- previous entries will appear after typing a couple of characters

APPLYING FOR DISTRICT GRANTS

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www.directory-online.com/Rotary/SecLogin3.cfm?CFID=50799836&CFTOKEN=50892118

Rotary District 6360 ID | Logout
Welcome: Saltzgaber, John 6360-4

Home | CLUBS | My CLUB | My DATA | Committees | PMail | Calendar | NC | DUES | Finance | Reports | Speakers | **Grants** | Club PAGES | Files | ATTND | AREA | Help

GRANT NAVIGATION

- Grant Overview
- Budget Overview
- Grant Dashboard
- District Grants
- Club Grants
- Grant Secure Files
- Admin
- Help

Grant Details [2017-18] ID=0

Grant Status: **New Grant Request** (0)
Fill out the Grant information shown below. Click "Save" when you are ready. After saving the initial Grant, the system will assign the RI Project No (GrantID), and will enable the Budget and Document Tabs to allow more detailed Budget information and project file data to be entered or uploaded.

Details | **Contacts** | **Application**

Fill out the detailed grant application form below.

Grant Timeframe

*Start Date: *** Note: May not start before final approval is received (this will be after July 1, 2016).

*Completion Date: *** Note: Must be completed by May 15, 2017.

Contact Information for Person Responsible for Receiving Grant Payment

*Name:

*Address:

*City:

*State:

*Zipcode:

Project Definition

* Describe the project objectives.

Save

APPLYING FOR DISTRICT GRANTS

The screenshot shows a web browser window with the URL `www.directory-online.com/Rotary/SecLogin3.cfm?CFID=50799836&CFTOKEN=50892118`. The page title is "Rotary District 6360" and the user is logged in as "Saltzgaber, John 6360-4". The navigation menu includes: Home, CLUBS, My CLUB, My DATA, Committees, PMail, Calendar, NC, DUES, Finance, Reports, Speakers, Grants (selected), Club PAGES, Files, ATTND, AREA, Help.

GRANT NAVIGATION

- Grant Overview
- Budget Overview
- Grant Dashboard
- District Grants
- Club Grants
- Grant Secure Files
- Admin <
- Help <

*** Humanitarian Efforts:** Describe how the project will benefit the community and/or improve the lives of the less fortunate.

*** Active Rotarian Involvement:** Describe the nonfinancial participation by Rotarians in the project.

*** Publicity Plan:** How will the general public know this is a Rotary-sponsored project?

*** What are your plans if this grant request is not fully funded? Will you be able to move forward with partial funding, or will your project have to be cancelled?**

APPLYING FOR DISTRICT GRANTS

The screenshot shows a web browser window with the URL `directory-online.com` and a specific session ID. The page title is "Rotary District 6360" and it includes a user welcome message: "Welcome: Saltzgaber, John 6360-4". A navigation menu at the top includes links for Home, CLUBS, My CLUB, My DATA, Committees, PMail, Calendar, NC, DUES, Finance, Reports, Speakers, Grants (highlighted), Club PAGES, Files, ATTND, AREA, and Help. On the left, a "GRANT NAVIGATION" sidebar lists: Grant Overview, Budget Overview, Grant Dashboard, District Grants, Club Grants, Grant Secure Files, Admin, and Help. The main content area contains three text input fields with the following prompts:

- * Who will be the final owner of an equipment, material, or supplies (note: cannot be owned by a Rotary Club or a Rotarian)?
- * Who will be responsible for maintenance, operating, and/or storage of any equipment/supplies?
- * Please describe how your club has financially supported The Rotary Foundation during the past three years.

APPLYING FOR DISTRICT GRANTS

directory-online.com

www.directory-online.com/Rotary/SecLogin3.cfm?CFID=50799836&CFTOKEN=50892118

Rotary District 6360

ID | Logout
Welcome: Saltzgaber, John 6360-4

Home CLUBS My CLUB My DATA Committees PMail Calendar NC DUES Finance Reports Speakers Grants Club PAGES Files ATTND AREA Help

GRANT NAVIGATION

- Grant Overview
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- Grant Secure Files
- Admin <
- Help <

Cooperating Organization

If the project involves a cooperating non-Rotary organization, please provide the name of the organization and attach a letter of participation in the Documents section, which includes a description of the participation of this cooperating organization. By signing this application, the Rotarian sponsors endorse the non-Rotary organization as reputable, responsible, registered with the project country, and acting within the laws of the project country.

Financial Management Plan

As part of the Memorandum of Understanding (MOU) from Rotary International, your club must have a financial management plan. Please see details of what is required in the MOU. Upload a copy of your club's current financial management plan in the Documents section of this application.

Club Statement Agreement

*This document is the ELECTRONIC APPLICATION provided by the Rotary District for Clubs participating in the District Community Grant Program. It is an agreement between the Club and District 6360 explaining what measures the Club will undertake to ensure proper implementation of District Community Grant activities and management of Rotary Foundation Grants Funds. By authorizing this document, the Club agrees it will comply with all Foundation requirements contained within the Club MOU and District 6360 Addendum to this MOU which has been properly signed and executed. Club MUST submit a Closing Report within 60 days of project completion.

Yes, I Understand and accept the terms of the Club Statement Agreement.

Trustee Guidelines & Matching Grant Awards Terms & Conditions

*By signing this grant request, I confirm that our Rotary Club is requesting a District Community Grant in the amount above will be spent in accordance with Rotary Foundation Trustee approved guidelines and the Terms and Conditions of Matching Grant Awards. All of the information contained herein is true and accurate.

Yes, I Understand and accept the terms and conditions.

APPLYING FOR DISTRICT GRANTS

directory-online.com

www.directory-online.com/Rotary/SecLogin3.cfm?CFID=50799836&CFTOKEN=50892118

Rotary District 6360 ID | Logout
Welcome: Saltzgaber, John 6360-4

Home CLUBS My CLUB My DATA Committees PMail Calendar NC DUES Finance Reports Speakers **Grants** Club PAGES Files ATTND AREA Help

GRANT NAVIGATION

- Grant Overview
- Budget Overview
- Grant Dashboard
- District Grants
- Club Grants
- Grant Secure Files
- Admin
- Help

Edit Grant: [2017-18] ID=3491

Grant Status: **Draft** (1)
Enter the required information for this Grant, and submit the Grant for Club Signatures (Click the [Collect Club Signatures] button).
This will start the process to collect the required number of club signatures prior to submitting the Grant to the District for approval.

[Club: Collect Grant Signatures](#) [Save](#)

Details Contacts Application Budget Documents

Income Items [Add Income Source](#)

Action	Item Name	Amount	Created	Modified
	Requested DDF Funding	\$0.00	Saltzgaber, John 02/20/17	
	Other Funding Required	\$0.00	Saltzgaber, John 02/20/17	
Income Total:		\$0.00		

Expense Items [Add Expense](#)

Action	Item Name	Amount	Created	Modified
Expense Total:		\$0.00		

Budget Summary

Description	Amount
Total Budget (from Details Tab)	\$0.00
Income Items	\$0.00
Expenses Items	\$0.00
Cash Flow (Income - Expense):	\$0.00

Cash Analysis

Cash Available : 0 %

Spent Cash : 100 %

Budget Alignment

Unaligned : 0 %

APPLYING FOR DISTRICT GRANTS

Rotary District 6360 ID | Logout
Welcome: Saltzgeber, John 6360-4

Home CLUBS My CLUB My DATA Committees PMail Calendar NC DUES Finance Reports Speakers Grants Club PAGES Files ATTND AREA Help

GRANT NAVIGATION

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Edit Grant: [2017-18] ID=3491

Grant Status: **Draft (1)**
Enter the required information for this Grant, and submit the Grant for Club Signatures (Click the [Collect Club Signatures] button).
This will start the process to collect the required number of club signatures prior to submitting the Grant to the District for approval.

Club: Collect Grant Signatures Save

Documents

The documents tab allows for management of all documents related to this grant.
To VIEW a file, click on the file name. The "View" link under the Action column has been removed for consistency in the User Interface.
DO NOT upload files with file names containing special characters (e.g., " ; : * % \$ @ !). Rename your file locally and then upload it.

Upload File Add Folder

Navigation: Home

Action	Type	File Name	Modified	Size	Attributes
	Folder	Backup	2017-02-20 15:39:49	0 KB	
	Folder	Documents	2017-02-20 15:39:49	0 KB	
	Folder	Images	2017-02-20 15:39:49	0 KB	
	File	GrantApplication.html	2017-02-20 15:39:49	14 KB	

3 Directories | 1 File
Directory Space Used: 14 KB

Last Updated on: Never By: System Created: 02/20/17 By: Saltzgeber, John

APPLYING FOR DISTRICT GRANTS

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Rotary District 6360 ID | Logout
Welcome: Mercer, Betty 6360-4

Home My CLUB My DATA Committees PMail ALL PMail Calendar DUES Reports Speakers Grants Club PAGES Files ATTND AREA Help

Edit Grant: Week End Survival Kit [2014-15] ID=803

Grant Status: **Submitted Interim Report for Club Signatures (7)**
 This Grant is **locked** and you are unable to save changes in its current state.
 You may continue to add expenses, upload files and file reports.
 The Interim report is waiting on Club signatures. 1 of 2 Club signatures have now been received. Additional signatures are required.

[Club: Sign Interim Report](#)

Details Contacts Application Budget Documents Activity Log Signatures Interim Report Final Report

Submitted Grant for Club Approval

Club Haslett-Okemos Signature	Rotary Foundation Chair	06/02/2014 08:29 PM
Mercer, Betty	Position	Date
e/Signature		

Grant Application Club Signatures

Club Haslett-Okemos Signatures (2 of 2 Received)	Rotary Foundation Chair	06/02/2014 08:30 PM
Mercer, Betty	Position	Date
e/Signature		
Gerard, Lee K.	Member	06/02/2014 08:37 PM
e/Signature	Position	Date

Submitted Grant for District Approval

District Signature	Position Not Listed.	06/02/2014 10:17 PM
Gerard, Lee K.	Position	Date
e/Signature		

Approved Grant

APPLYING FOR DISTRICT GRANTS

Rotary District 6360

Welcome: Mercer, Betty 6360-4

Home My CLUB My DATA Committees PMail ALL PMail Calendar DUES Reports Speakers Grants Club PAGES Files ATTND AREA Help

Edit Grant: Week End Survival Kit [2014-15] ID=803

Grant Status: **Submitted Interim Report for Club Signatures (7)**
 This Grant is **locked** and you are unable to save changes in its current state. [Club: Sign Interim Report](#)
 You may continue to add expenses, upload files and file reports.
 The Interim report is waiting on Club signatures. 1 of 2 Club signatures have now been received. Additional signatures are required.

Details Contacts Application Budget Documents Activity Log Signatures Interim Report Final Report

The activity log shows a summary of all changes made in the district grant module.

Date / Time	User Name	Activity
2015-03-24 16:49:36 PM	Mercer, Betty	Grant was signed by Mercer, Betty, StatusID=7
2015-03-23 15:58:41 PM	Mercer, Betty	Grant status was changed to Submitted Interim Report for Club Signatures
2015-03-23 15:58:41 PM	Mercer, Betty	Grant was signed by Mercer, Betty, StatusID=7
2015-03-23 15:58:41 PM	Mercer, Betty	Emails were sent to Betty Mercer, Lee K. Gerard regarding state change to [Submitted Interim Report for Club Signatures (7)]
2015-01-28 10:35:52 AM	Muhleck, David	Grant InterimReport-150128_103552.pdf was created
2014-07-28 21:45:34 PM	Brandell, Teresa Milliman	Grant was updated successfully.
2014-07-28 21:45:34 PM	Brandell, Teresa Milliman	A club contact was removed from the list of users included in this grant. (UserID: 800055875)
2014-07-28 21:45:34 PM	Brandell, Teresa Milliman	A club contact was removed from the list of users included in this grant. (UserID: 800027732)
2014-07-28 20:26:31 PM	Brandell, Teresa Milliman	Grant status was changed to Approved Grant
2014-07-28 20:26:31 PM	Brandell, Teresa Milliman	Grant was signed by Brandell, Teresa Milliman, StatusID=6
2014-07-28 20:26:19 PM	Brandell, Teresa Milliman	Grant Funded, Check No: , Amt=2428.00
2014-07-28 20:08:18 PM	Brandell, Teresa Milliman	Grant was updated successfully.
2014-06-02 22:17:56 PM	Gerard, Lee K.	Grant was signed by Gerard, Lee K., StatusID=3
2014-06-02 22:17:56 PM	Gerard, Lee K.	1 Emails were sent to club contacts regarding state change to [3]
2014-06-02 22:17:55 PM	Gerard, Lee K.	Grant status was changed to Submitted Grant for District Approval
2014-06-02 20:37:47 PM	Gerard, Lee K.	Grant was signed by Gerard, Lee K., StatusID=2
2014-06-02 20:30:03 PM	Mercer, Betty	Grant was signed by Mercer, Betty, StatusID=2
2014-06-02 20:29:52 PM	Mercer, Betty	Grant status was changed to Submitted Grant for Club Approval
2014-06-02 20:29:52 PM	Mercer, Betty	Grant was signed by Mercer, Betty, StatusID=2
2014-06-02 20:29:42 PM	Mercer, Betty	Grant was updated successfully.
2014-06-02 20:29:42 PM	Mercer, Betty	Club 2940 was DELETED from the list of clubs included in this grant.
2014-06-02 20:29:42 PM	Mercer, Betty	Club 2925 was DELETED from the list of clubs included in this grant.

APPLYING FOR DISTRICT GRANTS

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Rotary District 6360 ID | Logout
Welcome: Mercer, Betty 6360-4

Home My CLUB My DATA Committees PMail ALL PMail Calendar DUES Reports Speakers Grants Club PAGES Files ATTND AREA Help

District Grant Overview
District Budget Overview
District Grant Dashboard
District Grants
Grant Secure Files
Club Grants
Admin
Club Signatures
Help
Email District for Help!
District Documentation
Club Documentation
Grant Reports Release Note

Edit Grant: Week End Survival Kit [2014-15] ID--803

Grant Status: **Submitted Interim Report for Club Signatures (7)**
This Grant is **locked** and you are unable to save changes in its current state.
You may continue to add expenses, upload files and file reports.
The Interim report is waiting on Club signatures. 1 of 2 Club signatures have now been received. Additional signatures are required.

[Club: Sign Interim Report](#)

Details Contacts Application Budget Documents Activity Log Signatures Interim Report Final Report

We found an existing **Interim Report** report that was perviously saved. That previous report is shown below so it can be updated. After updating the Interim Report report, click the **Save Interim Report** button at the top right. A PDF of the report will then be found under the Document Tab with today's date. **Note: The variables {%variable name%} will be entered by the system when the report is saved.**

[Reset Report](#)

District Grant Individual Interim Project Report

Please complete this form online for your District Grants Subcommittee. **Do not** send this form directly to TRF.

Rotary Club: Haslett-Okemos (2930)
Project Title: Week End Survival Kit
Report Type: Interim (Progress) Report Final Club Report

Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

Week End Survival Kit program provides food for elementary school children in the Lansing area. The food is purchased completely with donations. The kits are assembled by the Haslett Okemos Rotary Club (as well as other service organizations) once a month at the Okemos Community Church. The assembled food is delivered to 17 different elementary schools throughout the Lansing area every other Friday throughout the school year. The kits contain staple items like macaroni and cheese, peanut butter, crackers, soups and vegetables. The kit is intended to bridge potential food and nutrition gaps for the young children when they are home on the week ends and have no access to the school



THANK YOU!

PDG Nathan Triplett
District Rotary Foundation Committee Chair, District 6360
ntriplett@gmail.com
517-719-6499